**SOP for Law and Order**

1. Incident Commander and team shall maintain closed coordination and liaison with the counterparts in order to implement effective boundary sealing and to provide assistance in time of need from the both sides.
2. RBP, Desuups and community volunteers shall conduct patrolling (both foot and mobile) for monitoring and surveillance in the community to prevent and deter illegal movement of the people and their activities.
3. Gewogs, village Tshogpas and community volunteers shall conduct foot patrolling within their jurisdiction including illegal routes to keep surveillance of the movements of the people.
4. The identified check points will be manned by RBP, Desuups and village volunteers.
5. Minimum of 3 person will be deployed in the static location and 5 person (village volunteers and Tshogpa) will be deployed for the monitoring and surveillance to guard and secure their community.
6. All the identified routes will be guarded 24/7 with strict vigilance.
7. All the RBP, Desuups and village volunteers shall be briefed thoroughly by the respective heads of the agency before their deployment.
8. The concerned officer (team leader) shall carry out timely monitoring and update with the control room of the situation.
9. ~~The mobility of the personnel, Desuups, Teachers and village volunteers deployed at the identified check points, static location, escort and patrolling shall be arranged by the concern agency.~~
10. No personnel shall leave the place of duty at any cost.
11. No personnel, Desuups, or village volunteers shall indulge in any illegal activities and undesirable social behavior.
12. The team shall as far as possible avoid physical contact with the intruders while recording details of (bio data, travel history and purpose of movement). However, if the physical contact is unavoidable, only the person with PPE shall handle.
13. Upon completing all the formalities, the intruders shall be escorted to the nearest quarantine facility and any items seized shall be recorded in the seizure memo and kept in the separate room under the legal custody.
14. All the confiscated forest products shall be dealt by the forest official. It should be legally documented for future reference.
15. All the personnel, Desuups, Teachers and village volunteers shall manage their own waste.
16. All the personnel deployed shall be in field dress and turned out immaculately at all times.
17. All the personnel, Desuups, Teachers and village volunteers shall maintain highest order of self-hygiene and cleanliness.
18. Consumption of alcohol and any other prohibited items are strictly prohibited.
19. No one will take decision on his own on any matter but shall seek assistance and carry the instruction of the Incident commander in case any situation arises.
20. Security of information shall be maintained.
21. Any personnel, Desuup, Teacher or village volunteers failing to abide by this SOP shall be subjected to disciplinary action. The detailed deployment plan for surveillance and screening at PoE in all formal and informal routes are given in (annexure……).