

STANDARD OPERATING PROCEDURE (SOP) FOR SWITCHING OF DRIVERS AT RINCHENDING

SOP for prevention of COVID-19 transmission during the process of switching drivers of the consignment vehicles commuting to and from Thimphu and Phuentsholing at Flyover Bridge, Integrated Check Point (ICP), Rinchending, Phuentsholing

1. Objective

The objective of this SOP is to prevent transmission of COVID-19 during the process of switching of drivers of the vehicles commuting to and from Thimphu and Phuentsholing at Flyover Bridge, ICP, Rinchending, Phuentsholing.

2. Application

This SOP shall apply to officials (RBP, RSTA, Health), drivers and relevant stakeholders involved at Flyover Bridge, ICP, Rinchending, Phuentsholing.

3. General SOP at Flyover Bridge, ICP, Rinchending, Phuentsholing

- 3.1. A team comprising of officials (RBP, RSTA, Health), and concerned stakeholders shall man the Flyover Bridge, ICP, Rinchending, Phuentsholing.
- 3.2. The dealing officials, drivers and relevant stakeholders shall comply strictly to this SOP.
- 3.3. Signage/markings for physical distancing and cordoning shall be in place at the strategic locations to avoid mixing of the drivers commuting from Thimphu and Phuentsholing.
- 3.4. Druk Trace QR code shall be displayed at the strategic locations and used by all the officials, drivers and relevant stakeholders involved.
- 3.5. Separate hand washing stations, holding areas and toilets shall be made available at the strategic locations for drivers coming from Thimphu and Phuentsholing, and officials and other relevant stakeholders to avoid mixing and crowding.
- 3.6. All officials, drivers and relevant stakeholders involved at the Flyover Bridge shall compulsorily wear face masks, face shields, practice hand hygiene, cough etiquette and physical distancing at all times.
- 3.7. Any officials, drivers and relevant stakeholders having fever and other flu-like symptoms should report to the flu clinic/call hotline 2121.
- 3.8. All vehicles shall be parked at the designated areas.

- 3.9. The interior parts and frequently touched surfaces and objects (steering wheel, gear, key, dashboard, seat, door, door handle, indicator switch, etc) of the vehicles shall be sanitized/disinfected by the individual drivers before exiting or entering the vehicle.
 - 3.10. The drivers shall wash hand with soap and water/sanitize hand before proceeding to the holding area.
 - 3.11. The process of switching the drivers shall be carried after 30 minutes of completion of sanitization/disinfection of the interior parts and frequently touched surfaces/objects of the vehicle by the individual drivers.
 - 3.12. The exterior part of the vehicles shall be disinfected by sprinkle operated by Automobile Association of Phuentsholing (AAP), BCCI, Phuentsholing.
 - 3.13. All the required formalities shall be performed by maintaining minimum of 1-meter distance between officials, drivers and relevant stakeholders at all times.
 - 3.14. All officials, drivers and relevant stakeholders shall perform hand washing with soap and water/sanitize hand before and after touching/handling any objects/documents and proceed to the holding area.
 - 3.15. The drivers from Thimphu and Phuentsholing shall not come in close contact with each other at all times.
 - 3.16. After completion of formalities and disinfection of vehicles, the vehicles shall be driven to Thimphu and Phuentsholing.
 - 3.17. Food and refreshments for the drivers shall be provided in a pre-pack disposable container.
 - 3.18. All wastes shall be collected in a waste drum provided next to the holding areas.
 - 3.19. All wastes shall be treated by following infection prevention and control protocol of MoH.
 - 3.20. All wastes shall be collected by Thromde and disposed at the Municipal waste site.
 - 3.21. The responsible officials on duty shall ensure compliance with containment protocol at all times.
 - 3.22. The concerned officials on duty shall report all the unusual events/issues to the relevant authority for immediate action.
- 4. Specific SOP while switching drivers of the consignment vehicles commuting to and from Thimphu and Phuentsholing at Flyover Bridge, ICP, Rinchening, Phuentsholing.**
- 4.1. Switching of drivers for the consignment vehicles commuting to and from Phuentsholing and Thimphu at Flyover Bridge, ICP, Rinchening, Phuentsholing.
 - 4.1.1. Separate holding areas for drivers coming from Thimphu and Phuentsholing shall be provided at the strategic locations.

- 4.1.2. The drivers ferrying consignment to and from Phuentsholing and Thimphu shall park the trucks at the designated area on the flyover bridge.
- 4.1.3. The drivers coming both from Thimphu and Phuentsholing shall wear face masks and carry sanitizers/disinfectants.
- 4.1.4. The drivers coming from both Phuentsholing and Thimphu shall sanitize/disinfect the interior parts and frequently touched surfaces/objects (steering wheel, gear, key, dashboard, seat, door, door handle, indicator switch, etc) before exiting from the truck.
- 4.1.5. After completion of sanitization/disinfection of their own vehicle, driver shall move to the designated holding area after washing hand with soap and water.
- 4.1.6. The process of switching drivers shall be carried after 30 minutes of completion of sanitization/disinfection of the interior parts and frequently touched surfaces/objects of the vehicles by the individual drivers.
- 4.1.7. Both the drivers taking over the trucks shall again sanitize/disinfect the interior parts and frequently touched surfaces/objects (steering wheel, gear, key, dashboard, seat, door, door handle, indicator switch, etc) before driving towards their destination.
- 4.1.8. The exterior parts of the trucks shall be disinfected by sprinkle operated by AAP, BCCI, Phuentsholing.

5. SOP for different agencies involved at the Flyover Bridge, ICP, Rinchening, Phuentsholing.

- 5.1. Royal Bhutan Police
 - 5.1.1. Registration of vehicles
 - 5.1.2. Monitor the compliance of containment protocol
 - 5.1.3. Sharing of information relating to movement of vehicles and their drivers
- 5.2. Road Safety and Transport Authority
 - 5.2.1. Monitor the vehicles
 - 5.2.2. Monitor the switching of drivers and their movements
 - 5.2.3. Monitor the use of Druk Trace App
 - 5.2.4. Monitor the drivers for use of face masks, sanitization/disinfection of interior parts and frequently touched surfaces/objects of the vehicles
- 5.3. Trade
 - 5.3.1. Listing of goods consignment vehicles
 - 5.3.2. Informing and ensuring the drivers to carry the sanitizers/disinfectants at all times
- 5.4. ABI, Industry
 - 5.4.1. Listing of industrial consignment vehicles

- 5.4.2. Informing and ensuring the drivers to carry the sanitizers/disinfectants at all times
- 5.5. Thromde
 - 5.5.1. Ensuring the availability of soaps, hand washing stations with continuous supply of water, functional holding area and adequate toilets
- 5.6. AAP, BCCI
 - 5.6.1. Ensure the proper disinfection of exterior parts of the consignment vehicles commuting to and from Thimphu and Phuentsholing
- 5.7. Health
 - 5.7.1. Health Inspection Team shall regularly monitor the compliance of containment protocol and report to the SC19TF for necessary action